

KENTUCKY STATE BOARD OF HAIRDRESSERS AND COSMETOLOGISTS

Matthew G. Bevin Governor

111 St. James Court, Suite A Frankfort, Kentucky 40601 Phone (502) 564-4262 Fax (502) 564-0481 www.kbhc.ky.gov

Beni Sue Parsons Administrator

November 21, 2016

Dear Applicant,

Below is a list of documentation that is required by the Board to be submitted for review if you have been convicted of a prior felony.

- 1. Judgment of Sentence (obtainable from the courthouse)
- 2. Letter from Probation Officer if applicable (good standing letter)
- 3. Letter from Parole Officer if applicable (good standing letter)
- 4. Letter from student with detailed explanation of the felony.
- 5. Letters from friends and/or family on student/applicant's behalf (this documentation is not required, but is encouraged.)

If you have any questions, please feel free to contact the board office.

Sincerely,

Beni S Parsons Administrator

